

**Return Material Authorization (RMA) Request Form**

This form must be completed for all returns, **both** for **faulty** and **non-faulty** products.  
**All returns must be accompanied by this form. Incomplete forms will not be accepted.**

<p><b>REASON FOR RETURN</b></p> <p><input type="checkbox"/> Faulty</p> <p>RMA NO.: _____</p> <p><input type="checkbox"/> Return / Credit</p> <p>RO NO: _____</p>	<p style="text-align: center;"><b>CUSTOMER / SENDER DETAILS</b></p> <p>Company: _____</p> <p>Contact Person: _____</p> <p>Phone No.: _____</p> <p>City: _____</p>	<p style="text-align: center;"><b>DELIVERED BY</b></p> <p><input type="checkbox"/> ACS</p> <p><input type="checkbox"/> AKIS</p> <p><input type="checkbox"/> OTHER: _____</p>
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#	MODEL NUMBER	ITEM DESCRIPTION	SERIAL NUMBER	INVOICE NO.	DATE OF PURCHASE
1					

**Problem Description:**

2					
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**Problem Description:**

**NOTES:**

**TERMS & CONDITIONS**

1. Mechatronic Ltd will not be held responsible for loss of data.
2. For out of warranty products, there will be a charge of €50+VAT.
3. Returns of non-faulty products will only be accepted **within 5 working days** of the products purchase. All products must be returned in their original packaging, accompanied with a copy of our Sales Invoice.
4. Products purchased as KITS (pair), must be returned back as KITS, i.e. all the KIT fully enacted.
5. In cases where the RMA procedure is not followed by the Customer, Mechatronic Ltd reserves the right to charge €50+VAT.
6. Mechatronic LTD accepts no responsibility for damages occur during transportation.

**NOTE:** All uncollected RMA products over 3 months, from the date of notification, will be disposed of and Mechatronic Ltd will bare no responsibility.

**FOR THE CUSTOMER:**

I, ....., the undersigned, agree with all the above.

**Signature :** ..... **Date:** .....